



FAMILY PLANNING HEALTH EDUCATOR - HALF-TIME

Fremont Community Clinics

Fremont Community Health Services is a federally-qualified community health center providing comprehensive primary health care to low-income, uninsured and insured people of all ages. FCHS has made high quality health care services available and affordable for 40 years, serving almost 10,000 people annually at its three sites in North and Northeast Minneapolis—Central Clinic, Fremont Clinic, and Sheridan Clinic. FCHS employs over 50 FTEs and offers a friendly, diverse work environment.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Assist with family-planning-related education of high-risk teens, males and females, young adults and others in the clinic and community (targeting N and NE Mpls), including unintended pregnancy prevention.
- Identify outreach locations, events and other strategies and activities to promote education of target population.
- Conduct outreach and education at community sites and agencies, health fairs and events around family planning/reproductive health and availability of related services at FCHS and in the community. This includes one-on-one and group informational and educational meetings, distribution of posters, brochures and flyers, social marketing and other strategies.
- Serve as a family planning liaison and resource for the community.
- Assist FP Coordinator with planning and training activities to promote comprehensive and integrated reproductive and sexual health services within the health center. Provide all pregnancy options.
- Inform patients and community members about public health insurance access for family planning services and link to insurance enrollment resources.
- Under the direction of the FP Coordinator, develop tools for and implement designated *public information* and *outreach* objectives and activities as outlined in the FPSP work plan.
- Participate in collaborative, community-based teen pregnancy-prevention and related activities.
- Actively participate in staff meetings and other designated agency meetings.
- Participate in external meetings, trainings and task forces, as requested, to build effective relationships, share information, gain expertise and collaborate and network with funders, relevant community organizations and coalitions.
- Represent FCHS to patients, clients, funders and other constituents in a professional manner at all times.
- With or under the direction of the FP Coordinator, develop and conduct group educational sessions for parents/caregivers on talking to children about sexual behavior. Develop and implement other group education activities and focus groups, as required.
- Track and report service delivery and outcomes to meet agency and funder needs, including assisting with grant-related narrative and statistical reporting. Assist with related audits and evaluation activities.

QUALIFICATIONS:

- HS diploma or GED, with at least one year of in-clinic or in-community experience with delivery of health education/information to diverse populations.
- Demonstrated experience in conducting community outreach; reproductive health and family planning experience preferred.
- Ability to communicate with and work effectively with a variety of constituents including clinical and administrative staff, funders, community members, patients, and others.
- Commitment to and passion for improving the health of individuals and the community, particularly in the reproductive health arena.
- Ability to prioritize, organize and carry out work assignments as assigned.
- Demonstrated problem-solving and record-keeping skills.
- Flexible time schedule, with ability to work occasional evenings and weekends.
- Ability to work independently, without on-site supervision, in the field.
- Familiarity with North and/or Northeast community preferred.
- Ability to travel to multiple sites in a timely manner; valid drivers license and insurance required if using own vehicle.
- Basic knowledge of Microsoft Office Suite. Experience with social networking (Facebook, MySpace, etc) preferred.
- Small group facilitation skills a plus.

APPLICATION - OPEN UNTIL FILLED

Submit resumé and cover letter to Sandra Levine, FCHS, 3300 Fremont Ave N, Minneapolis, MN 55412 or e-mail sblevine@fremonthhealth.org. AA/EOE.